



## EastLake Middle School

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### Eastlake Middle School Parent Teacher Student Organization (PTSO) Nomination Form

Your Name \_\_\_\_\_ Date \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_

Student's Name(s) \_\_\_\_\_ Grade (s) \_\_\_\_\_

If you would like to nominate yourself or someone else to be a PTSO officer for the 2018-2019 school year, please fill out the following form and return to school to Diana Hurst in the main office between July 23– July 30. Nominations close at 3:15pm on July 30, 2018. Ballots will be emailed out on Aug.1, 2018. Results will be emailed Aug. 8, 2018.

Also, nominate yourself to be a Special Committee Coordinator on the back side of this sheet.

Nominees must be current PTSO members and those making nominations must be as well. If you wish to become a PTSO member, you may pick up an application at the main office or visit [www.eastlakemiddleptso.com](http://www.eastlakemiddleptso.com). *PTSO meetings are generally the 2nd Tuesday of each month at 6pm in the ELM Library.*

\_\_\_\_ For president, I nominate \_\_\_\_\_ President–Sets meeting agenda and presides at all meetings of the PTSO and the Executive Board. Coordinates the work of the PTSO liaison to the Administration and to any organization requesting ELM representation.

\_\_\_\_ For vice president, I nominate \_\_\_\_\_ Vice President-Performs the duties of the President in his/her absence. Assists in coordinating the meetings and work of the PTSO.

\_\_\_\_ For secretary, I nominate \_\_\_\_\_ Secretary-Takes minutes at all regular and executive board meetings. Responsible for any necessary correspondence of the association.

\_\_\_\_ For treasurer, I nominate \_\_\_\_\_ Treasurer-Responsible for all monies taken in and paid out. Maintains accurate record of all financial affairs of the PTSO.



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\_\_\_\_ For parliamentarian, I nominate \_\_\_\_\_ Parliamentarian-  
Responsible for ensuring PTSO bylaws are followed.

\_\_\_\_ For historian, I nominate \_\_\_\_\_ Historian-Responsible for  
maintaining scrapbook of ELM activities.

## **Special Committee Coordinators**

\_\_\_\_ Membership Coordinator, I nominate \_\_\_\_\_  
Responsible for coordinating new Members for ELM and is a member of PTSO.

\_\_\_\_ Dine Out Coordinator, I nominate \_\_\_\_\_  
Responsible for coordinating Dine Out fundraisers for ELM and is a member of PTSO.

\_\_\_\_ Teacher Appreciation, I nominate \_\_\_\_\_  
Responsible for coordinating Teacher Appreciation for ELM and is a member of PTSO.

\_\_\_\_ Ice Cream Sales, I nominate \_\_\_\_\_  
Responsible for coordinating Ice Cream Sales for ELM and is a member of PTSO.

\_\_\_\_ Turkey Trot Volunteer Coordinator, I nominate \_\_\_\_\_  
Responsible for coordinating volunteers for the turkey trot at ELM and is a member of PTSO.

\_\_\_\_ School Picture Volunteer Coordinator, I nominate \_\_\_\_\_  
Responsible for coordinating volunteers for picture day at ELM and is a member of PTSO.



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